



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

To: Superintendents and Elementary Principals

From: Karrienne Polk-Meek, Director of Teaching and Learning

Date: March 18, 2022

Subject: Reading Plan Guidance

Pursuant to Indiana Code 511 IAC 6.2-3.1, schools with students in kindergarten, first, second, and/or third grade must submit a reading plan annually to the Indiana Department of Education (IDOE). The submission window for the 2021-2022 school year is open Monday, April 4, through Tuesday, May 31. Schools will complete the submission using data from the 2021-2022 school year.

Key components required for submission include information regarding:

1. The school literacy leadership team;
2. Curriculum or programming for whole-group reading instruction;
3. Achievement goals and assessments for each grade level;
4. Form and frequency of parent communications;
5. Interventions and remediation;
6. Opportunities for professional development;
7. A monitoring plan for effectiveness of interventions and remediation;
8. Dyslexia data; and
9. Good Cause Exemption and retention data.

More information regarding this requirement can be found [here](#). Plans must be submitted via this [JotForm](#) by Tuesday, May 31. Please contact IDOE's [Office of Teaching and Learning](#) with any questions.