



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

To: Superintendents, Special Education Directors, Educators

From: Dr. Nancy Holsapple, Director of Special Education

Date: June 23, 2022

Subject: Alternative Special Education License

The Alternative Special Education License is available as of July 1, 2022, for applicants who hold a bachelor's degree and who are enrolled in a post-baccalaureate approved alternative preparation program for initial special education licensure or for a special education addition to an existing license. An application for this license must be submitted through the applicant's online LVIS account.

Applicants for this license must be employed in Indiana as a classroom teacher in the special education area of the preparation program. This license is also available to applicants who hold a bachelor's degree, are employed in Indiana as a special education teacher, and have completed an approved special education licensure program but require additional time to pass the required licensure tests.

The new Alternative Special Education License is valid for three years and is non-renewable. Holders of this alternative license are eligible to serve as the Teacher of Record (TOR) in the area displayed on the license. Here is a link to approved special education preparation programs: <https://www.in.gov/doi/educators/special-education-licensure/>.

Applicants must meet the following criteria:

- Hold a bachelor's degree from a regionally accredited college/university
- Special Education preparation program (one of the following)
 - Completed a special education program and need required licensure testing
 - Enrolled in an approved alternative special education licensure program
- Employed in Indiana as a classroom teacher in the special education area matching the preparation program

Required Documents:

- Official bachelor's degree transcript
- Verification of enrollment in an approved alternative-route SPED licensure program OR verification of completion of an approved special education licensure program (letter from program provider)
- Employer letter verifying employment as a special education teacher in the content area matching the preparation program
- CPR/AED Training Certificate
- Suicide Prevention Certificate