

COMPLAINT INVESTIGATION SUMMARY

COMPLAINT NUMBER: CP-151-2007
COMPLAINT INVESTIGATOR: Alexandra Curlin
DATE OF COMPLAINT: December 1, 2006
DATE OF REPORT: December 21, 2006
REQUEST FOR RECONSIDERATION: no
DATE OF CLOSURE: January 25, 2007

COMPLAINT ISSUES:

Whether the MSD of Washington Township violated:

511 AC 7-25-4(b) by not evaluating a student within sixty (60) instructional days of the date the parent consents to the evaluation.

FINDINGS OF FACT:

1. The Student is in fourth grade and attends a private school within the School's jurisdiction.
2. On August 18, 2006, the Parent gave written consent for an initial educational evaluation of the Student from the School.
3. The School completed the evaluation and convened a case conference on December 7, 2006. The School acknowledges that the evaluation was completed and the case conference was convened after the expiration of sixty (60) instructional days (which was November 15) from the date the parent gave written consent to the School for the evaluation and has taken voluntary corrective action by sending a memorandum to the private school regarding referral procedures.

CONCLUSIONS:

Finding of Fad #3 indicates that the School did not complete the evaluation within sixty (60) instructional days from the date the parent consented to the evaluation, therefore a violation of 511 IAC 7-25-4(b) is found.

The Department of Education, Division of Exceptional Learners requires the following corrective action based on the Findings of Fact and Conclusions listed above.

CORRECTIVE ACTION:

The MSD of Washington Township shall send a memorandum to all special education personnel that deal with private schools regarding the School's obligation to comply with 511 IAC 7-25-4(b) and to follow up with students who may be in need of services attending private schools. Documentation of compliance with this corrective action shall be sent to the Division no later than January 15, 2006.